

DARTMOUTH

MASSACHUSETTS



DEPARTMENT OF PUBLIC WORKS

BOARD OF PUBLIC WORKS

Director
David T. Hickox, P.E.

Lee M. Azinheira, P.E.
Manuel Branco
Mark S. Nunes

**BOARD OF PUBLIC WORKS
MEETING MINUTES**

MARCH 21, 2013

**Department of Public Works Conference Room
759 Russells Mills Road
Dartmouth, MA 02748**

RECEIVED

2013 APR 17 P 4:18

DARTMOUTH TOWN CLERK

Present:

Mark S. Nunes, Chairman
Manuel Branco, Clerk

Lee M. Azinheira, Vice Chairman
David T. Hickox, Director

Carlos Cardoso, WPC Plant Manager
Paul Pacheco, Superintendent Services & Infrastructure

Steven Sullivan, Superintendent Water & Sewer Division

The Chairman called the meeting to order at approximately 7:30 a.m.

ACTION ITEMS

A motion was made by Mr. Branco and duly seconded by Mr. Azinheira to approve and accept the warrants for the bills payable for the period ending March 21, 2013. So voted.

A motion was made by Mr. Branco and duly seconded by Mr. Azinheira to approve and accept the payrolls for the weeks ending March 1, 8, and 15, 2013. So voted.

A motion was made by Mr. Branco and duly seconded by Mr. Azinheira to approve and accept the Meeting Minutes of February 28, 2013. So voted.

OLD BUSINESS

On-going discussion regarding GIS Water & Sewer Implementation

Mr. Hickox informed the Board that he attended a presentation on GIS & water systems and there was a recommendation to do a pilot study of a small section of the water system. The Chairman asked why that was not brought before the Board of Public Works. Mr. Hickox said he thought he was attending a general GIS meeting. Mr. Azinheira said he believes the first step should be a needs analysis. Mr. Hickox said he would make a recommendation to Mr. Cressman and Mr. O'Reilly to form a steering committee.

Rescind --Contract/Specification & Plan Fee

Mr. Hickox informed the Board that the Department was recently informed that there is a separate general law under Labor and Industries, Chapter 149 Section 44B that cites that bid specifications and plan fees are refundable if returned.

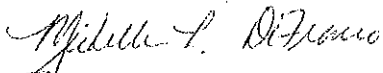
A motion was made by Mr. Azinheira and duly seconded by Mr. Branco to rescind the motion made and seconded on February 6, 2013, to accept and approve the following specification/plan deposit schedule: *The Department of Public Works will promote the transmittal of bid contracts/specifications and plans via electronic format whenever possible. A non-refundable contract/specification and plan fee will be charged for all non-electronic transmittals in accordance with the following: (contract thickness (in.))(214 pages/in.)(\$.20/page)+(# plan sheets)(\$.50/sheet)+(\$___/hr.)(1.49 Overhead Factor))(.50 hr.spec.) = \$___ (rounded up or down to nearest \$10. So voted.*

Mr. Hickox informed the Board that the Department has a utility easement to manage its pumping station within the private areas off of Reed Road before Grove and Deerfield. The pump station was constructed in 1997-99 and recently a community recycling station was constructed. Although the Department has routinely maintained the roadway to the easement, it is in a state of disrepair. He would like to have the ruts removed and road re-graded to make it more accessible to the pump stations. The Board members agreed it is necessary to maintain the utility easement.

The Chairman asked the Director for the status of betterment question for Ryder Street. Mr. Hickox replied that residents did not receive the 2/3 vote to move the item forward to Town Meeting. He added that one resident is working with the neighbors to seek reconsideration.

Having no further business to discuss that morning, at approximately 8:20 a.m. a motion was made by Mr. Branco and duly seconded by Mr. Azinheira to adjourn the meeting. So voted.

Respectfully submitted:



Michelle L. DeFranco, Administrative Assistant

Approved:

4/12/13
